



PATIENT MEDICAL RECORDS RELEASE - FEES

A complete paper copy of the patient's medical record will be provided once per year, at no cost, upon patient request. The copy will include the following documents only: office notes, dental x-rays, labs and medication list. Upon request, BRCHS has 30 days to complete the request.

All records must have proper consent beforehand and adhere to the following procedures

The following records **will not** be included with the medical records request:

1. Outside records mailed or faxed to Blue Ridge Health by other medical providers as part of the patient's record.
2. Test results that are a result of a referral appointment made by Blue Ridge Health returned on the referred doctor's letterhead, unless specifically requested.
3. Psychotherapy notes. These require a special release and are not included in the general release of information.

The following requests are billable:

1. Disability Determination Services are handled by an outside BRH vendor and subject to rates charged.
2. Patients requesting more than one copy per year (365 days) for personal use.
3. Attorneys and/or Legal Aid offices, Insurance Companies (for the purpose of obtaining coverage benefits) will be billed according to NCGS§ 90-411 as outlined below:
 - a. 12 pages or less: \$10.00 minimum
 - b. 12 – 25: 0.75¢ per page
 - c. 26 – 100: 0.50¢ per page
 - d. 101 or greater: 0.25¢ per page.
4. Medicaid, Department of Social Services (DSS), and health insurance company requests (to deem pre-existing or pay medical claims) will not be charged.
5. Copy of electronic medical record on flash drive: \$50.00
6. Accounting of disclosures of health information: \$100.00